



UGANDA ELECTRICITY TRANSMISSION COMPANY LTD

Bid Notice-Invitation for Bids (IFB)

VACANCIES ANNOUNCEMENT

A Brief on the Company

Uganda Electricity Transmission Company Limited (UETCL) a fully state owned limited Company is a lead player in the Uganda power sector. It is responsible for the bulk purchase and sale of electricity from the generating companies and to the distribution companies respectively throughout Uganda. It is also responsible for all exports and imports of electricity in Uganda.

The Government of Uganda has applied for financing from the World Bank toward the cost of the Electricity Sector Development Project, and intends to apply part of the proceeds for the construction of Kawanda-Masaka 220kV transmission line (137 km) along with upgrading and construction of associated substations.

UETCL seeks suitable qualified persons to fill the vacancies of:

1. ELECTRICAL ENGINEER (1 Post)

The Electrical Engineer reports to the Project Manager in the Projects Implementation Department. The Electrical Engineer shall together with the supervision consultant manage the procurement of the Contractor up to contract signing, and support UETCL in construction management and supervision during execution of the contracts up to completion.

Overall, the role of the Electrical Engineer will be to carry out day to day supervision of the electrical engineering related contract works right from review and approval of the design, construction supervision, witnessing all tests, participate in the Factory Acceptance Tests, participate in final tests and commissioning of the plant and equipment.

KEY RESULT AREAS

- Participate in tendering, evaluations up to contract award in line with Government of Uganda and lender procurement requirements.
- Support the Senior Electrical Engineer through preparation of weekly, monthly, quarterly and annual project progress report.
- Review and cause approval of designs as submitted by the Contractor through the supervision consultant.
- Work with the consultant for supervision to carry out daily supervision of all physical works particularly on electrical engineering aspects of the substations and the transmission line.
- Co-ordinate all electrical engineering related works and ensure that there is no collusion between contracted parties.
- Supervise all electrical engineering related works so as to achieve quality and economy of works in line with the contract requirements.
- Monitor project activities in accordance with project work plans and recommend corrective action to ensure timely delivery and cost effective outputs.
- Monitor performance and compliance of the consultant for supervision of works for all electrical engineering related works in line with contract requirement works.

And to carry out any other duties as may be assigned from time to time.

THE PERSON SPECIFICATIONS

The desired person should have the following essential requirements.

- ❖ Degree in Electrical Engineering or equivalent professional qualification.
- ❖ Post Graduate Diploma in Project Planning and Management or Business Administration will be of added advantage.
- ❖ Experience of three years in supervision of works and projects.
- ❖ Significant experience with donor funded projects and reporting practices.
- ❖ Computer literacy and familiar with Ms Projects and Ms Excel computer packages.
- ❖ Must have good supervisory and interpersonal skills.
- ❖ Must have good analytical and communication skills.
- ❖ Must be able to withstand stressful work situations and have willingness to work for long hours outside the official working hours.
- ❖ A person of high integrity, motivated, innovative and a committed team player.
- ❖ Must possess a valid National Driving Permit.

2. CIVIL ENGINEER (1 Post)

The Civil engineer reports to the Project Manager in the Projects Implementation Department. The Civil Engineer shall together with the supervision consultant manage the procurement of the Contractor up to contract signing, and support UETCL in construction management and supervision during execution of the contracts up to completion.

Overall, the role of the Civil Engineer will be to carry out day to day supervision of the civil related contract works right from review and approval of design, construction supervision, witnessing all soil investigation and tests for the tower foundations, witness all tests for equipment plinths, participate in the Factory Acceptance Test, witness all civil related site tests, participate in final tests and commissioning of the plant and equipment.

KEY RESULT AREAS

- Participate in tendering process, evaluations up to contract award in line with Government of Uganda and lender procurement requirements.
- Support the Senior Civil Engineer through preparation of weekly, monthly, quarterly and annual project progress report.
- Review and cause approval of designs as submitted by the Contractor through the supervision consultant.
- Supervise all the Geo-technical soil investigations and tests and cause timely approval of the results by the responsible officer.
- Work with the consultant for supervision to carry out daily supervision of all physical works particularly on civil engineering aspects of the substations and the transmission line.
- Witness and/or sample the foundations depth, metal work, form mixture ratios and present during all tests right from soil investigation, quality and quantities of materials delivered, form setting, backfilling and equipment loading on to the foundations and any other civil related tests until the full commissioning and handover of the plant.
- Co-ordinate all civil engineering related works and ensure that there is no collusion between contracted parties.
- Ensure quality control, safety issues and economy of works for all the civil engineering related works in line with the contract requirements.

And to carry out any other duties as may be assigned from time to time.

THE PERSON SPECIFICATIONS

The desired person should have the following essential requirements.

- ❖ Degree in Civil Engineering or equivalent professional qualification.
- ❖ Post Graduate Diploma in Project Planning and Management or Business Administration will be of added advantage.
- ❖ Experience of three years in supervision of works and projects.
- ❖ Significant experience with donor funded projects and reporting practices.
- ❖ Must be computer literate.

- ❖ Must have good supervisory and interpersonal skills.
- ❖ Must have good analytical and communication skills.
- ❖ Must be able to withstand stressful work situations and have willingness to work for long hours outside the official working hours.

- ❖ A person of high integrity, motivated, innovative and a committed team player.
- ❖ Must possess a valid National Driving Permit.

3. SAFEGUARD OFFICER

The Safeguard Officer reports to the Project Manager in the Projects Implementation Department. The Safeguard Officer shall together with supervision consultant manage the environment and social impact related activities of the project through the project implementation period.

Overall, the role of the Safeguard Officer will be to operationalize the safeguard monitoring plan, monitor implementation of the environmental and social mitigation measures, liaise with all relevant authorities for proper and timely project implementation.

.KEY RESULT AREAS

- Participate in the procurement of the supervision consultant and contractor to ensure that safeguard issues are covered.
- Operationalize the safeguard monitoring plan in line with the contract requirement.
- Supervise the proper implementation of the environmental and social mitigation measures;
- Liaise with relevant authorities (NEMA, NFA, UWA, CGV etc) to ensure adequate implementation of all requirements in line with donor and Ugandan safeguard policies and laws.
- Assist the Senior Safeguard Officer to liaise with the line ministries; Ministry of Energy and Mineral Development, and Ministry of Finance, Planning and Economic Development; and any other relevant authorities for proper implementation of the project to ensure timely completion.
- Participate in environmental audits which may be required in substation, transmission lines before, during and after completion.
- Ensure ecological and social aspects relating to land acquisition and compensation processes comply with set safeguard plans as well as approval requirements.

And to carry out any other duties as may be assigned from time to time.

THE PERSON SPECIFICATIONS

The desired person should have the following essential requirements.

- ❖ Degree in Environmental Science or equivalent qualification
- ❖ Experience of three years in similar assignments and more specifically supervision of works and projects.
- ❖ Significant experience with donor funded projects and reporting practices.
- ❖ Must be computer literate.
- ❖ Must have good supervisory and interpersonal skills.
- ❖ Must have good analytical and communication skills.
- ❖ Must be able to withstand stressful work situations and have willingness to work for long hours outside the official working hours.
- ❖ A person of high integrity, motivated, innovative and a committed team player.
- ❖ Must possess a valid National Driving Permit.

4. SURVEYOR

The Surveyor reports to the Project Manager in the Projects Implementation Department. The Surveyor shall together with the supervision consultant manage the acquisition of wayleaves process and any related activities up to handover to the contractor of the entire wayleaves corridor for construction.

Overall, the role of the Surveyor will be to carry out survey related activities of the line route, prepare any desired diversions to optimize the line route and minimize disputes and negative impacts, lead the Resettlement Action Programme (RAP) implementation team during verification and compensation process.

KEY RESULT AREAS

- Lead the Project Management Unit during the initial stages of project mapping and line route verification.
- Lead the RAP verification team to identify the correct route for verification exercise before compensation can be effected.
- Take the EPC Contractor through the line route during the Geo-tech investigation.
- Handle any proposed line diversions during implementation to minimize disputes and negative impacts.

And to carry out any other duties as may be assigned from time to time.

THE PERSON SPECIFICATIONS

The desired person should have the following essential requirements.

- ❖ Degree in Surveying or equivalent professional qualification
- ❖ Significant experience in the use of survey equipment for position and precision.
- ❖ Experience of three years in survey of long corridor projects like transmission lines, roads and pipe lines.
- ❖ Must be familiar with the Ugandan coordinate systems.

- ❖ Must be computer literate.
- ❖ Must have good interpersonal skills.
- ❖ Must have good analytical and communication skills.
- ❖ Must be able to withstand stressful work situations and have willingness to work for long hours outside the official working hours.
- ❖ A person of high integrity, motivated, innovative and a committed team player.
- ❖ Must possess a valid National Driving Permit.

TERMS OF EMPLOYMENT AND REMUNERATION

- For Jobs No. 1, No.2 and No. 3 engagement is on a four (4) year employment contract.
- For Job No. 4 engagement is on a two (2) year employment contract.
- Attractive remuneration packages that are competitive.

Suitably qualified persons should send their applications enclosing photocopies of academic qualification certificates and testimonials along with their curriculum vitae indicating contact postal address, daytime contact telephone, fax or e-mail and giving three (3) referees to:

The Manager, Human Resource and Administration
Uganda Electricity Transmission Company Limited
P.O. Box 7625
KAMPALA

The closing date to receive applications is 30th August. 2011.

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